## LOCAL CIVIL RULES

## 5.1 MANDATORY ELECTRONIC FILING

Unless otherwise expressly provided for by these rules or by court order or by exceptional circumstances preventing electronic filing, all litigants and other interested parties represented by legal counsel shall electronically file all pleadings and documents (including initiating documents) in connection with a case on the Court's electronic filing system in accordance with the CM/ECF CIVIL AND CRIMINAL ADMINISTRATIVE PROCEDURES MANUAL, available on the Court's web site.

## SERVICE OF DOCUMENTS BY ELECTRONIC MEANS

Documents may be served through the court's transmission facilities by electronic means to the extent and in the manner authorized by the CM/ECF Administrative Manual approved by the court. Transmission of the Notice of Electronic Filing through the court's transmission facilities constitutes service of the filed document upon each party in the case who is registered as a Filing User. Any other party or parties shall be served documents according to these Local Rules and either the Federal Rules of Civil Procedure or the Federal Rules of Criminal Procedure.